



Yr Ysgol John Frost - The John Frost School

Lighthouse Road, Duffryn, Newport NP10 8YD

Tel: 01633 654100 email: post@thejohnfrostschoo.co.uk

Website: www.thejohnfrostschoo.co.uk

Request for Absence from School

PLEASE COMPLETE IN BLACK INK

Name of student: _____ Form: _____

Dear Mr Tucker

I, the parent/guardian of the above student, request leave of absence from school for a period of _____ days between _____ to _____

Reason for Request:

Signed _____ Date _____
Parent/Guardian

Please return this form to Miss Edwards, Attendance Officer, The John Frost School

Dear Parent/Guardian

Request for Absence from School

- The Headteacher is willing to agree to your child's leave of absence as requested above.
- The Headteacher is unwilling to agree to your child's leave of absence as requested above.

Signed _____ Date _____
Attendance Officer