



Yr Ysgol John Frost - The John Frost School

Lighthouse Road, Duffryn, Newport NP10 8YD
Tel: 01633 654100 email: post@thejohnfrostschoo.co.uk
Website: www.thejohnfrostschoo.co.uk

Pennaeth / Headteacher:
Mr M Tucker BA MA

Dear Parent/Carer

In 2018, the Welsh Government changed the way schools provide access to the Hwb education portal and managed learning environment (the Hwb Platform) for their staff and learners.

From September 2018, it is compulsory for all learners in maintained schools in Wales to be provided with a secure login to the Hwb Platform. From that date, online personalised assessments are being phased in over three years to replace the paper-based National Reading and Numeracy Tests, and certain assessments must be completed online via the Hwb Platform.

The Hwb Platform provides all maintained schools in Wales with access to a wide range of centrally-funded, bilingual digital tools and resources to support the digital transformation of classroom practices. The Hwb Platform is managed and operated by the Welsh Government.

All learners in maintained schools in Wales must be provided with a secure login to the Hwb Platform. This is because mandatory reading and numeracy tests, currently on paper, will be moving online and must be completed by each learner via the Platform. In order to provide learners and staff with a secure login, the school will be sending basic information to the Welsh Government. The login will allow students to take the mandatory online assessments, known as 'personalised assessments'.

For more information about the Hwb platform and how information about your child is used, please see <https://hwb.gov.wales/privacy>. For more information about the online personalised assessments, please see <http://learning.gov.wales/resources/collections/national-reading-and-numeracy-tests?lang=en#collection-2>

Additional services

If you agree, Welsh Government can also provide you and your child with access, via the Hwb platform, to a variety of additional services which are provided by other organisations. These include online learning environments such as Hwb Classes, Microsoft Office 365, Google for Education, and other relevant educational tools and resources. Welsh Government is making these additional services available to help you and your child access educational resources. These additional services are centrally funded and there is no cost for you or for your school to access and use them.

Welsh Government will only provide access to these additional services if you sign the form enclosed to indicate your agreement.

Your agreement

If you agree:

- We will tell Welsh Government to provide access to the additional services
- Welsh Government will share information about your child with its service providers, including Microsoft and Google Education, in order to enable access to the additional services.

If you do not agree, we will still share information about your child with Welsh Government to set up a secure login for the Hwb platform, but your child will not be able to access the additional services. If you wish to withdraw your consent, please contact the school on 01633 654100 and speak to your child's progress coordinator.

Yours sincerely

Mr M Tucker
Headteacher



Student Acceptable Use Agreement for Hwb

Remember, anything you do on Hwb should have an educational purpose. You should not regard any of your activity as private or confidential.

- Be a positive role model in how you use digital technologies, including Hwb.
- Keep your username and password safe. You are responsible for anything that happens under your account. Report to your Hwb administrator if you suspect that your username and password have been compromised.
- If you share external links within Hwb then you deem that the content of the external website is age appropriate and has an educational purpose, e.g. YouTube.
- You may not access, distribute or place material on Hwb that is in breach of the statutory rights of copyright owners.
- Protect the school community by reporting anything you see that might cause upset or harm to yourself, other teachers or learners in the school. You are expected to demonstrate a professional approach and respect for learners and their families and for colleagues and the school while online.
- Creation or transmission of any offensive, obscene or indecent images, data or other material is prohibited. Content relating to or supporting illegal activities may be reported to the authorities.
- Personal use of your mailbox and cloud storage is to be avoided. E-mails may be monitored.
- Comply with the [terms and conditions](#) for use of Hwb.
- Always keep another local copy of your essential work that you store on the cloud.

Unacceptable use within Hwb (as highlighted but not limited to that above) might result in actions taken in line with your organisation's Disciplinary Policy.